



OnCare Office Version OCO_O_R5

For

Summer Camp

April 16, 2020

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1 Camp Registration - Ability to Add New Funding Account

Earlier, while doing camp registration through PARENT PORTAL (Existing Family), the payment can be made only by selecting the existing funding account and new funding account can't be added.

Now, OnCare provides the option to add a new funding account during camp registration.

Access Path: Camp Registration URL → Enrolled Family → Parent Portal

Family
Child
Payment
Camp
Forms
Download

Child Sessions Confirmation Payment

How do you want to pay?

Account Holder
Jennie Matthew
Funding Account
Card

ADD NEW ACCOUNT

How much do you want to pay?

☐ Current Due
\$50.00

OnCare provides an option to ADD NEW ACCOUNT

Accept Payment Terms

☐ By selecting the check box, you are agreeing to the following terms and that such action constitutes a valid signature that is and shall remain binding upon you in the same manner as if you had affixed your signature hereto via ink or other traditional signing method:

The card/bank account information provided is accurate and is issued in your name

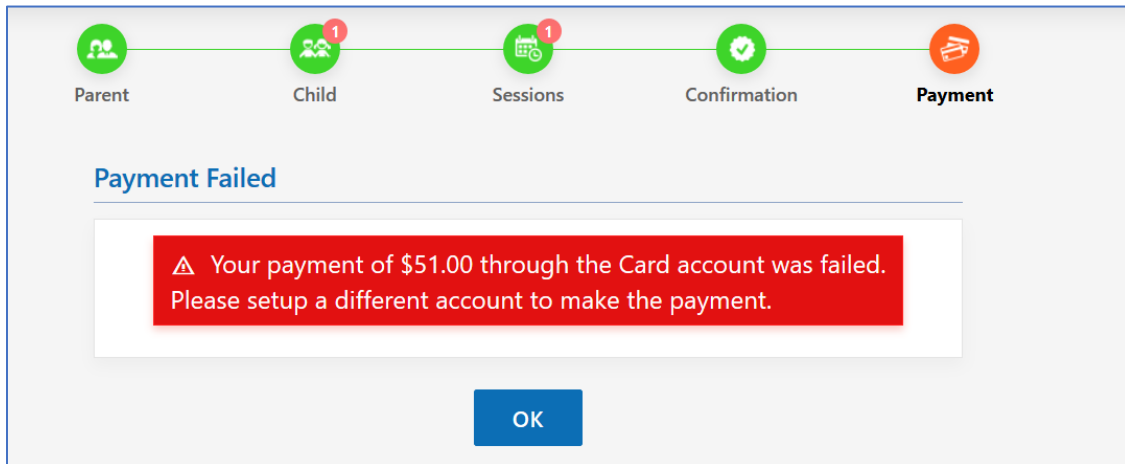
You hereby authorize debit of the card/ bank account for the payment of fees related to the camp registration and will not dispute the charges

NEXT

2 Parent Self-Registration – Ability to make payment during its failure

When a parent is doing a self-registration for the camp and the payment is failed. Earlier, during such cases, parent must redo the registration process.

Now, OnCare is providing an option to use another payment method on such scenarios and the following screenshot will be shown:



3 Director Camp Registration – Ability to send Email Notification to parent during payment failure

When the payment fails during the “Director Authorized Camp” registration process, directors now will have the ability to send email notification to parent.

On such cases, following process will happen:

- Director triggers an email to parent via the application
- Registration status will be changed from “Pending” to “Incomplete”
- Parent sets up a new funding account by clicking the link from the email
- Registration status will be changed from “Incomplete” to “Pending”
- Director approves the registration
- If the payment is success, status is changed to “Approved”.

Session Summary

Nick David

Edit

Session	Date	Time	Fee	Multi-Session	Amount Due
Week 1	04/06/2020 - 04/10/2020	7:00 AM - 6:00 PM	\$50.00	-	\$50.00

Confirmation

Are you sure you want to confirm this registration?

Yes

No

Session Fees

\$50.00

One Time Registration Fee

\$50.00

Total Fees

\$100.00

Amount due at the registration)

Current Due

\$50.00

Total Amount to Pay

\$50.00

(Parent chosen to pay by credit card)

Service Fee (2.00%)

\$1.00

Total Amount to Process

\$51.00

Notes To Director

Approve Registration

Delete

>> Family Registrations Management

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Payment Failed. Registration is not moved to Oncare

Email Parent to Setup a New Payment Account

?

>> Process Camp Registrations

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Select Camp / Event Summer Camp 2019 (Juniors / Kindergarten / 1st Grade (Curr ▾)

Pending Incomplete Approved

No.	Parent Name	Started On	Email	Phone Number	Enrolled Children	Total Sessions	Action
1	Harley David	04/13/2020	harley.david@oncareoffice.com				

The registration status will be changed from Pending to Incomplete after the email notification is sent to the parent

★ Complete your registration for Summer Camp 2019 (Juniors / Kin... (6 k) < >

"Z - Charu" [support@oncareoffice.com]

Sent: Mon, 2:29 pm

To: "Harley David"

Z - Charu 04/13/2020

Dear Harley David,

Your payment of \$51.00 through the Card account was failed for Summer Camp 2019 (Juniors / Kindergarten / 1st Grade.

Please click on the link below to add a new payment account and secure your spot.

<https://test.oncareoffice.com/parentportal/authorizeUser/GetIncompleteCart?eqs=hpolc09SIPJsqYPMAMlvDw>

We look forward to see you in our camp this year.

If you have any questions regarding Summer Camp 2019 (Juniors / Kindergarten / 1st Grade, please email oncare_cs_1590@busofttech.com or call .

Thank you,
oncare_cs_1590
Z - Charu

Parent can click the link to set up a new funding account

>> Process Camp Registrations

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Select Camp / Event Summer Camp 2019 (Juniors / Kindergarten / 1st Grade (Curr ▼)

Pending

Incomplete

Approved

Note: Service Fee ACH \$0.50 & Card 2%

No.	Parent Name	Submitted On	Enrolled Children	Total Sessions	Total Fees	Parent Payment Now		Payment Mode	Action
						Current Due	Total Due		
1	Harley David	04/13/2020	1	1	\$100.00	\$50.00	--	CARD	Process
2	Jordan Hill	03/06/2019	1	2	\$330.00	--	--	--	Process

>> Process Camp Registrations

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Select Camp / Event Summer Camp 2019 (Juniors / Kindergarten / 1st Grade (Curr ▼)

Pending

Incomplete

Approved

No.	Parent Name	Submitted On	Enrolled Children	Total Sessions	Total Fees	Amount Paid	Payment Ref.	Action
1	Harley David	04/13/2020	1	1	\$100.00	\$51.00	OC00000003857	View
2	Reshma Zen	04/08/2020	1	1	\$100.00	\$51.00	OC00000003820	View
3	Maggie Aschkar	03/17/2020	1	2	\$160.00	\$51.00	OC00000003707	View

4 Camp Summary Report

OnCare introduces a new company level report namely “Camp Summary Report”.

This report displays camp summary for all active camps from all the centers:

- Camp Name
- Session Date
- Total number of children for that session date

Access Path: Company Home → Reports → Camp/Event → Camp Summary Report

Company Home Feedback Help Logout

>>Camp Summary Report

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Select Center All

Select Session Date From 04/09/2020 To 04/14/2020 ?

Submit

Date range can be maximum 7 days

>>Camp Summary Report

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Select Center All

Select Session Date From 04/09/2020 To 04/14/2020 ?

Submit

Export As: PDF CSV

Center 1

ProgramName	04/09/2020	04/10/2020	04/11/2020	04/12/2020	04/13/2020	04/14/2020
Summer Camp - 2019	3	3	3	3	3	3
Total	3	3	3	3	3	3

Center 4

ProgramName	04/09/2020	04/10/2020	04/11/2020	04/12/2020	04/13/2020	04/14/2020
Summer Camp 2020 (Juniors / Kindergarten / 1st Grade)	13	13	0	0	8	8
Self Registration	0	0	0	0	0	0
Summer Camp 2019 (Grade 2-3)	6	6	0	0	0	0
Total	19	19	0	0	8	8

Clicking on the camp link will display the session details along with parent name and child name (refer screen 1)

Clicking on this will display the parent name and child name for that date (refer screen 2)

Screen 1

[>>Camp Summary Report](#)

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Camp / Event Name Summer Camp 2020 (Juniors / Kindergarten / 1st Grade (Current))

Select Session ☒ All
☒ Week 1 ☒ Week 2

☐ Print Discount

Submit

Sort by Child's Grade ▾ Export As: CSV

PARENT #1 NAME	CHILD NAME	SCHOOL	GRADE	REG DATE	S-1	S-2	TOTAL
Lasaniya Aepron	Dumont Collins		1st Grade	02/19/2020	1	1	2
Eric Matthew	Jessie Matthew	Happy Hall Schools	1st Grade	04/14/2020	1	0	1
Diana Wayne	Anna Wayne		1st Grade	05/23/2019	1	1	2
Rachel Martin	Randy Martin		1st Grade	08/07/2019	0	1	1
Paul Ron	Alyssa Beaber	Estrellitas	2nd Grade	03/17/2020	1	1	2
Jennifer Kenny	Deborah Kenny		2nd Grade	02/24/2020	1	1	2
Jennifer Kenny	Betty Kenny		2nd Grade	02/24/2020	1	1	2
Stacie Abbott	Lela Abbott		2nd Grade	02/11/2020	1	1	2
Lasaniya Aepron	Brittany Collins		2nd Grade	02/14/2020	1	0	1
Sherry Brown	Paul Manno		2nd Grade	02/14/2020	1	0	1
Maggie Aschkar	Kenzo Aschkar	Cadence	2nd Grade	03/17/2020	1	0	1
Harley David	Nick David	Cadence	2nd Grade	04/13/2020	1	0	1
Linda Davis	Charles Davis	Cadence	2nd Grade	04/13/2020	1	0	1
Michel Jose	Raiza Jose		2nd Grade	02/14/2020	0	1	1
Reshma Zen	Kelly Zen	Estrellitas	3rd Grade	04/08/2020	1	0	1
					13	8	21

<

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SESSION ID	SESSION NAME	DAY(S) OFFERED	DATE	TIME
S-1	Week 1	M,Tu,W,Th,F	04/06/2020 - 04/10/2020	7:00 AM 6:00 PM
S-2	Week 2	M,Tu,W,Th,F	04/13/2020 - 04/17/2020	7:00 AM 6:00 PM

Screen 2

Week 1 04/06/2020 - 04/10/2020 (7:00 AM - 6:00 PM)		
No	Parent Name	Child Name
1	Diana Wayne	Anna Wayne
2	Harley David	Nick David
3	Stacie Abbott	Lela Abbott
4	Lasaniya Aepron	Brittany Collins
5	Lasaniya Aepron	Dumont Collins
6	Maggie Aschkar	Kenzo Aschkar
7	Eric Matthew	Jessie Matthew
8	Jennifer Kenny	Deborah Kenny
9	Jennifer Kenny	Betty Kenny
10	Sherry Brown	Paul Manno
11	Reshma Zen	Kelly Zen
12	Paul Ron	Alyssa Beaber
13	Linda Davis	Charles Davis