

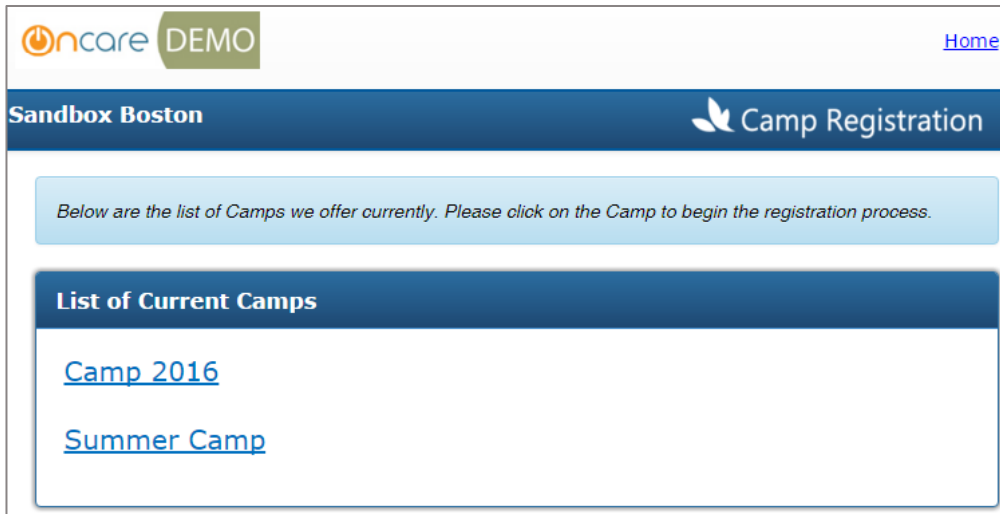


Camp/Event Parent Registration

Last update January 14, 2017

Parent Enrollment:

This is the home page of Camp Registration for the Parent. It displays the list of Active and Current Camps for the parents to choose.



oncare DEMO [Home](#)

Sandbox Boston Camp Registration

Below are the list of Camps we offer currently. Please click on the Camp to begin the registration process.

List of Current Camps

[Camp 2016](#)

[Summer Camp](#)

After selecting a camp, it displays the list of sessions available with the date, time, days of camp offered with the fee amount.



oncare DEMO [Home](#)

Sandbox Boston Sports Camp

Welcome to our Sports Camp Online Registration

Below is a **PREVIEW** of the sessions we offer this year. To register, click on the "Next" button to begin the registration process.

Note: If you are registering multiple children, you must register for one child at a time. After you are done registering for the first child, you will be given the option to register another child.

PREVIEW of Sessions Offered

Click details to view more information

Camp 2016

Session Name	Date	Time	Days of Camp	Grade	Fee	Action
Week 1 Summer Camp	04/20/2015 - 05/31/2015	9:00 AM - 4:00 PM	M,Tu,W,Th,F	Kindergarten - 1st Grade	\$ 220.00 *	Details
Before Camp		07:00 AM - 08:00 AM			\$20.00	
After Camp 2					\$40.00	
Week 2 Summer Camp	03/02/2015 - 03/12/2015			2nd Grade	\$ 100.00	Details
Before Camp					\$10.00	
After Camp 2					\$50.00	
Week 3 Music Class	06/01/2015 - 07/31/2015			2nd Grade	\$ 239.00 *	Details

* Camp Fee includes Early Bird Discount.

New Feature: Notifying the Sessions which includes Early Bird Discount

Session Details

Session Name:

Week 1 Summer Camp

Description:

Week one - Junipero Serra Park

Date:

04/20/2015 - 05/31/2015

Time:

9:00 AM - 4:00 PM

Gender:

Both

Fee:

\$250.00

More Info:

www.oncare3.com

Note: The above displays a sample view on clicking the Session Details.

The parent then enters details of Primary Contact. The secondary contact information is optional.

Primary Contact Information

Please enter the **PRIMARY CONTACT** information below:

First Name

George

Last Name

Campbell

Mobile Phone

(345) 435-4354

E-mail

george@oncare3.com

Re-enter E-mail

george@oncare3.com

Next

Secondary Contact Information

The **SECONDARY CONTACT** information entered here will be used by the Sports Camp for communication purposes. This step is optional so you can click "Next" to skip.

First Name

Last Name

Mobile Phone

E-mail

Re-enter E-mail

Back

Next

Please select the sessions you would like to register by checking the check box(es) and then click the 'Next' button at the bottom of the page.

Note: Sessions where the checkboxes are disabled (hidden) indicate they are full or if you have enrolled already for this child. If you are interested to be put on waitlist, please email the Program Coordinator.

Select	Session Name	Date	Time	Days Of Camp	Grade	Fee	Action
<input type="checkbox"/>	Week 2 Summer Camp	03/02/2015 - 03/12/2015	9:00 AM - 4:00 PM	M,Tu,W,Th,F	1st Grade - 5th Grade	\$ 240.00	Details
<input type="checkbox"/>	Befor Camp		07:00 AM - 09:00 AM			\$10.00	
<input type="checkbox"/>	After Camp 2		04:00 PM - 05:30 PM			\$50.00	
<input type="checkbox"/>	Week 3 Music Class	06/01/2015 - 07/31/2015	9:30 AM - 5:30 PM	Tu,W	1st Grade - 2nd Grade	\$ 289.00 *	Details
<input type="checkbox"/>	Befor Camp		07:00 AM - 09:00 AM			\$54.00	
<input type="checkbox"/>	After Camp 2		04:00 PM - 05:30 PM			\$23.00	

* Camp Fee includes Early Bird Discount.

Questions? Contact Program Coordinator Simon Ho at simonho@oncare1.com or (408) 439-0739

Back

Next

Note: Sessions where the checkboxes are disabled (in grey) indicate they are full or if you have enrolled already for this child.

If the selected Sessions have time overlapping it throws an error message unless added under Add New Sessions or manually entered by administrator.

Session times are overlapping for Week 1 Summer Camp, Week 3 Music Class. Please uncheck some of the sessions to continue the registration.

Please select the sessions you would like to register by checking the check box(es) and then click the 'Next' button at the bottom of the page.

Note: Sessions where the checkboxes are disabled (hidden) indicate they are full or if you have enrolled already for this child. If you are interested to be put on waitlist, please email the Program Coordinator.

Select	Session Name	Date	Time	Days Of Camp	Grade	Fee	Action
<input checked="" type="checkbox"/>	Week 1 Summer Camp	04/20/2015 - 05/31/2016	9:00 AM - 4:00 PM	M,Tu,W,Th,F	Kindergarten - 4th Grade	\$ 220.00 *	Details
<input type="checkbox"/>	Week 2 Summer Camp	03/02/2015 - 03/12/2015	9:00 AM - 4:00 PM	M,Tu,W,Th,F	1st Grade - 5th Grade	\$ 240.00	Details
<input checked="" type="checkbox"/>	Week 3 Music Class	06/01/2015 - 07/31/2016	9:30 AM - 5:30 PM	Tu,W	1st Grade - 4th Grade	\$ 289.00 *	Details

* Camp Fee includes Early Bird Discount.

The parent selects the Session for Camp Registration.

Note: All applicable **discounts** will be shown in the registration summary page later, after you have registered all the children.

Please review the session(s) you have selected and read the policies below. If it all looks good, please click on the "Agreed and Register" button at the bottom of the page.

Session Name	Date	Time	Days Of Camp	Grade	Fee	Action
<input type="checkbox"/> Week 2 Summer Camp	03/02/2015 - 03/12/2015	9:00 AM - 4:00 PM	M,Tu,W,Th,F	1st Grade - 5th Grade	\$ 240.00	Details

Total: \$240.00

Notes

Policies:

REGISTRATION: To reserve your space, complete registration two weeks prior to your first day of camp. Registrations received less than one week prior to your first day of camp are subject to availability and incur a \$25 processing fee.

DISCOUNTS: Early Bird: Sign up for four or more weeks by April 24 and save \$10/week. Sibling: Save \$20 per week on the second child enrolled.

PAYMENTS & FEES: Campers may not attend unless payment is made in advance. Returned EFT and checks incur a \$25 processing fee.

SCHEDULE CHANGES & CANCELLATIONS: Schedule changes must be received three business days before the effective date of the change or a \$25 processing fee will apply. Cancellations received in writing two weeks prior to the effective date qualify for a full refund less a \$25 processing fee. Reductions to your schedule may reduce your early bird discount. There are no credits, refunds, [TRADING](#) or making up days due to absences. A "Notice of Change Form" is required for schedule changes and cancellations. Please ask the director for a form.

ACTIVITY CHANGE: Camp may cancel any activities not meeting minimum enrollment requirements. Camp fees will be reduced.

LATE PICK-UP FEE: A fee of \$1 per minute per child begins 5 minutes after scheduled pick-up time and is payable at that time by EFT, check or cash. Please ask the director for a form.

DISMISSAL POLICY: If it is in the best interest of the camper and/or the Camp, reserves the right to dismiss a camper over

☐ **Acknowledgement:** I have read and understand the summer camp policies and agree to the terms.

Questions? Contact Program Coordinator Simon Ho at simonho@oncare1.com or (408) 439-0739

The parent must click the button "Agreed and Register" to proceed.

Confirmation Message: If you are done, Click “I am Done”: You will receive a confirmation mail from the director, else “Register Another child”.

Next Step

What would you like to do next?

☒ I am Done
 ☐ Register Another Child

Next

Following is the summary of your camp registration. You can print a copy of this registration summary for your record. You will receive an email confirmation and the steps to complete your camp registration and make online payment.

Registration Summary

Camp 2016

Print Confirmation

	Child Name	Session	Date	Time	Fee	Discounts			Amount Due
						Early Bird	Multi-Session	Sibling	
<input type="checkbox"/>	Derick Campbell	Week 1 Summer Camp	04/20/2015 - 05/31/2016	9:00 AM - 12:00 PM	\$250.00	--	\$5.00	\$25.00	\$220.00
<input type="checkbox"/>	Derick Campbell	Week 2 Summer Camp	03/02/2015 - 03/12/2015	9:00 AM - 4:00 PM	\$240.00	--	\$10.00	--	\$230.00
<input type="checkbox"/>	Frank Campbell	Week 1 Summer Camp	04/20/2015 - 05/31/2016	9:00 AM - 12:00 PM	\$250.00	\$30.00	\$5.00	--	\$215.00
<input type="checkbox"/>	Frank Campbell	Week 3 Music Class	06/01/2015 - 07/31/2016	12:30 PM - 5:30 PM	\$300.00	\$11.00	\$8.00	--	\$281.00

Total Fee: \$946.00

Questions? Contact Program Coordinator Simon Ho at simonho@oncare1.com or (408) 439-0739

Submit

Note: Sorting is done in ascending order of Child Name and not in chronological adding of children for a sessions. It means that if Child Frank is added first for a few sessions and later Child Derick is added, the summary displays in the order of Child's First Name.

On hitting submit button the parents receive an email instantaneously, if option is set to “Allow Parent Self Registration”.

Part 1 Registration Completed

Print Confirmation

Thank you for registering your child(ren) in our Camp. Your registration has been successfully submitted.

You have completed part 1 of a 2-part registration process.

You will receive an email with instructions on how to complete the second part of the registration.

Ok

Email Template Received to the Parent's Inbox:

Note: If the option is set to No for "Allow Parent Self Registration" the parents will receive the first email with a PDF attachment of the registration Summary.

First Mail:

Subject of the Mail: Camp Registration Summary

An attachment in PDF will be received with this mail below.



Sandbox Boston

Dear Cindy Gomez,

Thank You for choosing our camp program "Camp Happy Hall 2015".

Please find the attached camp registration details and policies.

We are looking forward to having your child with us during the camp.


Thanks,
Simon Ho
Sandbox Boston

03/16/2016

Camp Registration Summary

Note: If the option is set "No" for "Allow Parent Self Registration" the parents receive a second mail after the Director Enrolls to OnCare.

PDF Letter Sample:


Page 1 of 2

Sandbox Boston
5678 Children's Way
Boston, MA - 02127

Camp 2016 - Registration Summary

Parent Name: George Campbell

Registered Date: 03/22/2016

Child Name	Session	Date	Time	Fee	Discounts			Amount Due
					Early Bird	Multi-Session	Sibling	
Derick Campbell	Week 2 Summer Camp	03/02/2015 - 03/12/2015	9:00 AM - 4:00 PM	\$ 240.00	--	--	--	\$ 240.00
Frank Campbell	Week 1 Summer Camp	04/20/2015 - 05/31/2016	9:00 AM - 12:00 PM	\$ 250.00	\$30.00	\$5.00	--	\$ 215.00

Sandbox Boston
5678 Children's Way
Boston, MA - 02127

Camp 2016 - Registration Summary

Parent Name: George Campbell

Registered Date: 03/22/2016

Child Name	Session	Date	Time	Fee	Discounts			Amount Due
					Early Bird	Multi-Session	Sibling	
Frank Campbell	Week 3 Music Class	06/01/2015 - 07/31/2016	12:30 PM - 5:30 PM	\$ 300.00	\$11.00	\$8.00	--	\$ 281.00

Total: \$736.00

Policies:

REGISTRATION: To reserve your space, complete registration two weeks prior to your first day of camp. Registrations received less than one week prior to your first day of camp are subject to availability and incur a \$25 processing fee.

DISCOUNTS: Early Bird: Sign up for four or more weeks by April 24 and save \$10/week. Sibling: Save \$20 per week on the second child enrolled.

PAYMENTS & FEES: Campers may not attend unless payment is made in advance. Returned EFT and checks incur a \$25 processing fee.

SCHEDULE CHANGES & CANCELLATIONS: Schedule changes must be received three business days before the effective date of the change or a \$25 processing fee will apply. Cancellations received in writing two weeks prior to the effective date qualify for a full refund less a \$25 processing fee. Reductions to your schedule may reduce your early bird discount. There are no credits, refunds, trading or making up days due to absences. A "Notice of Change Form" is required for schedule changes and cancellations. Please ask the director for a form.

ACTIVITY CHANGE: Camp may cancel any activities not meeting minimum enrollment requirements. Camp fees will be reduced.

LATE PICK-UP FEE: A fee of \$1 per minute per child begins 5 minutes after scheduled pick-up time and is payable at that time by EFT, check or cash. Please ask the director for a form.


DISMISSAL POLICY: If it is in the best interest of the camper and/or the Camp, reserves the right to dismiss a camper over

Acknowledgement:

I have read and understand the summer camp policies and agree to the terms.

Second Mail

Subject of the Mail: Parent Portal Account Registration



Sandbox Boston04/05/2016

Parent Portal Account Registration

Dear James,

Welcome to Summer Camp 2016.

We have processed your initial registration. In this email, you will find a link to create a Happy Hall Parent Portal account. In order for registration to be complete, ALL fields on the Parent and Child Information Pages must be complete. You can setup Bank Transfer (ACH) and Credit Card payment in the Parent Portal.

Once you have access to your account, please enter/update the following information:
Required Information for Parent 1 and Parent 2 (if applicable)

- Email Address
- Home Address, Cell Phone, and Home Phone
- Works Address and Phone (if applicable)

Required Information for your Child(ren)

- School Currently Attending
- Doctor Information
- Emergency Contact/Authorized Pickup
- Allergy, Medication, Special Diets Info
- Child Questions/Authorizations
- Child Additional Info

If you have questions regarding your account, please contact Julian Rover,
Accounts Receivable at ctrdirector@busoftwareolutions.com or (044) 444-4444.
If you have any questions regarding Summer Camp 2016, please email mm@beyonduniverse.in or call (111) 222-1122.

Thanks,
Sandbox Boston

Click here to register online: <http://www.oncareoffice.com/ParentRegistration.aspx?IKEY=30FD3111-0D5D-405A-8F1C-1A48D95ADFB2>
Click here to Login online: <http://www.oncareoffice.com/parentlogin.aspx?ID=C95716B3-B6A1-4924-85DE-E57430728CB0>

Sandbox Boston03/16/2016

Summer Camp Registration - Part 2 of 2

Dear Caroline,

Thank you for registering your child in our summer camp.

To complete your child summer camp registration, please follow the instructions below:

- 1) Create an account to access the Parent Portal by click on the link below:
<https://www.oncareoffice.com/ParentPortal/ParentRegistration.aspx?IKEY=2966d38e-f727-428e-8a8d-cb426abaf843>
- 2) Login to the Parent Portal to provide the additional information needed to complete your registration.
- 3) On the Parent Portal Home Page, click on the **"Add/Edit Family Record Details"** link to complete the family information.
- 4) Then, click on the **"Add/Edit Child Record Details"** link to complete the child information Note: Under Action next to the childs name, please click on the **"Questions"** and **"Additional Info"** link.
- 5) Finally, click on the link to enroll in online payment for the summer camp.

Thanks,
Simon Ho
simonho@oncare1.com
Sandbox Boston